



VOLUNTEER DRIVER AUTHORIZATION

(Must be completed annually)

The personal information requested on this form is being collected pursuant to the *Freedom of Information and Protection of Privacy Act*, Section 32(c). The information will be used to make a determination regarding the authorization of volunteer drivers. If you have any questions concerning the collection or use of this information, please contact the Privacy and Information Co-ordinator, Calgary Catholic School District, 1000 - 5 Avenue S.W., Calgary, AB T2P 4T9 or you may call (403) 298-1411.

SCHOOL NAME:	SCHOOL YEAR:
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Declaration of Volunteer Driver

I acknowledge that if according to my most current driver's abstract I have six demerit points or more I cannot become a volunteer driver. A copy of my insurance and passenger endorsement rider must be attached in order to receive approval.

I understand that in case of an insurance claim (i.e., third party damage &/or personal injury) my personal automobile liability insurance applies before the Calgary Catholic School District's insurance as described below.

Additional automobile liability insurance protection is provided under the Calgary Catholic School District's comprehensive general liability insurance policy for authorized volunteer drivers transporting students in privately-owned vehicles on an approved school activity or function. This insurance is only for an amount in excess of the limit of liability provided by the vehicle owner's liability insurance policy.

Damage to any vehicle, including the owner's, is the responsibility of the volunteer driver.

I Declare:

- That I have a minimum of five years driving experience.
- That to the best of my knowledge the vehicle used to transport students is in good operating condition.
- That I have informed my own insurance company that I am a volunteer driver at school. I have also inquired if a passenger endorsement is necessary.

By submitting this application to become a volunteer driver for the Calgary Roman Catholic Separate School District #1 I agree:

- A) To abide by the requirements of all applicable laws at all times while I am engaged in volunteer driving.
- B) To possess the proper class of license for the type and seating capacity of the vehicle that I will be operating.
- C) To provide to the school principal a written report of all accidents (whether or not occurring while I am volunteer driving) which will increase the number of demerit points against my license. I also agree to report to the school principal any suspensions of my license or change in my insurance status which may occur after the date of this declaration. I will not continue to volunteer if, during the course of the year, I accumulate more than 6 demerit points.
- D) To limit the number of passengers to the number of seat belts which are usable and to comply with the directions of teachers or agents of the Calgary Catholic School District.
- E) To undertake to maintain at all times insurance in an amount of not less than \$1,000,000 in respect of liability or injury or death of any students who are passengers in my vehicle while I am volunteer driving, and I have advised my own insurance company before undertaking to transport students.

I hereby declare that I have read and understand the information contained on this form.

Volunteer Driver's Signature	Vehicle Owner's Signature	Date
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Authorization to Release Driver's Abstract

Driver's Name (in full)		Date of Birth	
Driver's Address			City
Postal Code	Home Phone No.	Business Phone No.	
Driver's License #	Class	Expiry Date	
Volunteer Staff	Volunteer Parent	Seating capacity of your vehicle, not counting the driver:	

I, the undersigned, authorize release of my Driver's Abstract to the Calgary Roman Catholic Separate School District #1 and/or its Insurance Agents.

Volunteer Driver's Signature	Date
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OFFICE USE ONLY	
I accept the above-named individual as an authorized volunteer driver for the _____ school year.	
Signature of Principal:	Date: